

# Board of Directors



## Minutes

Supers Scheduled to Attend Board Meeting

Steve Wiseman, Regular

Loren Feldkamp, Alternate

**DATE:** February 16<sup>th</sup>, 2011

**Location:** Oskaloosa School District Library, 404 Park Street, Oskaloosa, KS

**Time:** 7:00 p.m. Call Meeting to Order

At 7:03 p.m., Vice President Jon Henry called the meeting to order. Members present: Jody Lockhart, Shannon McMahon, Ron Langston, Ed Courtney and Beth Kelley. Arriving at 7:13 p.m., Todd Gigstad.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board; Steve Wiseman, Superintendent; Beth Steinkamp, SETA representative; and Dennis Sharkey, Oskaloosa Independent newspaper.

### Monthly Action Items

#### 1. Approval of Agenda

#### **ACTION:**

Jody Lockhart made a motion to approve the agenda as amended, with the addition of Action Items 1. Approval of Audit, and 2. Director and Assistant Director of Special Education Contracts. Shannon McMahon seconded and motion carried 6-0.

### Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of last meeting
2. Approval of Bills & Claims

3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

**ACTION:** Ed Courtney made a motion to approve the Monthly Consent Agenda Items. Shannon McMahon seconded and motion carried 6-0.

### **Monthly Communications**

1. **Receive Communications from Visitors Present**  
None
2. **Receive General Communications**  
None

### **Discussion Items**

1. **Budget**  
Tim Marshall presented information related to the current status of the special education (Fund 01) budget, as well as reviewed the Service Center (Fund 10) budget. A discussion regarding cash balances, carryover and future projections occurred. The board will continue the discussion at the regular March meeting.
2. **CISL Report**  
Tim shared with the board the results from the second round of recommendations from superintendents on the CISL report. The individual boards are beginning a review of the report. This item will be back on the agenda for further discussion after all the boards have time to review and discuss.
3. **Possible Relocation of Keystone**  
Tim updated the board regarding the lease agreement for the Ozawkie building. Todd Gigstad commended the hard work that Ed Courtney, Ron Langston, Tim Marshall and the Jefferson West school district board have given to the Ozawkie building relocation efforts. Larry Mears will be working on a contract for both boards and it will be reviewed in March.

## Executive Session

At 8:20 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 30 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 8:50 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Steve Wiseman. Jody Lockhart seconded and motion carried 7-0.

At 8:50 p.m., open session resumed.

At 8:50 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 9:00 p.m. The Executive Session included Tim Marshall, Rhonda Denning, and Steve Wiseman. Jody Lockhart seconded and motion carried 7-0.

At 9:00 p.m., open session resumed.

At 9:00 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 9:10 p.m. The Executive Session included Tim Marshall, Rhonda Denning, and Steve Wiseman. Jody Lockhart seconded and motion carried 7-0.

At 9:10 p.m., open session resumed.

At 9:10 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 5 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 9:15 p.m. The Executive Session included Tim Marshall, Rhonda Denning, and Steve Wiseman. Jody Lockhart seconded and motion carried 7-0.

At 9:15 p.m., open session resumed.

## Monthly Action Items, Continued

### 1. Personnel Update

**ACTION:** Jon Henry made a motion to regretfully accept Robin Courtney's resignation, noting appreciation for the work she has done for Keystone over the years, as well as approve the personnel update as presented. Jody Lockhart seconded and motion carried 7-0.

## Action Items

**1. Approval of Audit**

Debra May reviewed the audit adjustments in Fund 01, Fund 10 and in the KISN grant.

**ACTION:** Ron Langston made a motion to approve the audit as presented. Beth Kelley seconded and motion carried 6-1.

**2. Director /Assistant Director of Special Education Contracts**

**TABLED**

## Adjournment

At 9:21 p.m., Jody Lockhart made a motion to adjourn the meeting. Shannon McMahon seconded and motion carried 7-0.

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Todd Gigstad  
President

Linda Kilgore  
Clerk of the Board