



2018 Benefits Open Enrollment

May 14th – May 25th

3 Easy Enrollment Options

Option # 1 - Online Self-Enrollment

Starting May 14th, look for the “Enroll Now” button online at www.benefits-direct.com/keystone/ and follow the on-screen instructions

Option # 2 – Face-to-Face Benefit Counselor

On-Site at Keystone in Ozawkie May 23rd and May 24th Only
Book online at www.benefits-direct.com/keystone/ (click “Schedule an Appointment”)

Option # 3 – Call Center Benefit Counselor

Call (877) 523-0176 and identify yourself as a Keystone Learning Services Employee

WHAT YOU CAN DO:

- All benefit eligible employees are **REQUIRED** to complete enrollment.
- Review your medical plan election to see if your current benefit plan is the best for you and your family. This is the perfect time to make changes.
- Benefit Effective Dates for Open Enrollment Elections are as follows:
Medical = July 1st, 2018
Voluntary Benefits = September 1st, 2018

Deadline to complete enrollment is Thursday, May 25th , 2018.

