

Board of Directors Meeting Minutes



Superintendents Scheduled to Attend Board Meeting

JB Elliott, Regular

Denise Jennings, Alternate

Date: October 16th, 2019

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Board President Ron Langston called the meeting to order. Members present: Scott Gibson, Jana Farmer, Ramon Gonzalez, Sarah Johnston, Kelli Bottorff and Sharon Sweeney. Member(s) absent: Robin Croxel.

Others present: Andy Ewing, Executive Director/Special Education Director; Mary Livingston and Nathanael Norman, Special Education Assistant Directors; Linda Chalker, Clerk of the Board; JB Elliott, USD #343 Superintendent; Daniel Hartford, Keystone School Psychologist.

Monthly Action Items

1. Approval of Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Agenda
2. Approval of Minutes of Last Meeting
3. Approval of Bills & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers

ACTION

Scott Gibson made a motion to approve the Agenda & Consent Agenda Items as presented. Sharon Sweeney seconded and motion passed 7-0.

Monthly Communications

1. Receive Communications from Visitors Present

None

2. Receive General Communications

None

Discussion Items

- 1. PREPaRE Presentation**—Daniel Hartford, Keystone School Psychologist, gave a presentation on the PREPaRE program. Daniel explained that Keystone hosted a 2-day training this past June on this program. Teams from each of the 8 Keystone districts were trained on how to prepare for crises with an emphasis on intervention and recovery.

At 7:20 p.m., Daniel left the meeting.

- 2. Keystone App Review**— Nathanael previewed the preliminary version of the Keystone Learning Services App with the board. He explained that the new app will soon be available for download at both Apple and Android stores. Keep an eye out for further information.
- 3. Director's Update**—Andy shared that the 18-21 year-old program contracts with USD 343 and Highland CC are finalized and up for board approval. After the contracts are signed by both parties, renovation work on the classroom space will soon begin. Andy will keep the board updated on the projected completion date. Andy spoke on Maintenance of Effort explaining that the submission of this federal expenditures report will soon be submitted to KSDE. Andy explained that the para requests are continuing to be updated and each building will have access to the form.
- 4. Funds 01 & 10**—Andy will bring information on Funds 01 & 10 to the board at the November meeting.
- 5. JDLA Update**—Nathanael explained that the JDLA Open House is Thursday, October 17th from 3-7. Also, the annual JDLA Thanksgiving dinner will be on Thursday, November 21st at noon. All board members are invited to attend.
- 6. Personnel**—Mary reviewed current staffing needs and vacancies, explaining that Keystone is still hiring for open para positions.

Action Items

1. Personnel Update—Contracts and Resignation

ACTION

Sharon Sweeney made a motion to approve the October personnel update as presented. Ramon Gonzalez seconded and motion passed 7-0.

2. Leasing Contracts for 18-21 Year-Old Program Space

ACTION

Sharon Sweeney made a motion to approve the two rental lease agreements with USD 343 Perry-Lecompton and Highland Community College for use of space at their facilities for Keystone's 18-21 year-old program. Sarah Johnston seconded and motion passed 7-0.

Miscellaneous Items from Board Members

Scott Gibson thanked Mary and Nathanael for their work.

Adjournment

At 7:41 p.m., the meeting was adjourned.

Ron Langston
President

Linda Chalker
Clerk of the Board