

Board of Directors Meeting Minutes



Superintendent Scheduled to Attend Board Meeting

Jon Pfau, Regular

Tim Beying, Alternate

Date: April 15th, 2020

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call (Virtual) Meeting to Order

At 7:03 p.m., Board President Sharon Sweeney called the meeting to order. Members present: Jana Farmer, Justin Finley, Sarah Johnston, Robin Croxel, Scott Gibson, Kelli Bottorf and Ramon Gonzalez.

Others present: Andy Ewing, Executive Director/Special Education Director; Mary Livingston and Nathanael Norman, Special Education Assistant Directors; Linda Chalker, Clerk of the Board; Jon Pfau, USD #341 Superintendent; Pat Happer, USD #340 Superintendent; and Steve Lilly, USD #342 Superintendent.

Monthly Action Items

1. Approval of Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Agenda
2. Approval of Minutes of the March 18 Regular Meeting & the April 8 Special Meeting
3. Approval of Bills & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers
7. Approve Contract with Jarred, Gilmore and Phillips, CPA for 2020-2021
8. Approval of Cyber Insurance Policy for FY 2020-2021

9. Approval of KASB Membership and Legal Assistance Funds for FY 2020-2021

ACTION

Scott Gibson made a motion to approve the Agenda & Consent Agenda Items as presented. Ramon Gonzalez seconded and motion passed 8-0.

Executive Session

At 7:04 p.m. Scott Gibson made a motion to go into executive session for 30 minutes, to discuss personnel pursuant to the non-elected personnel exception under the Kansas Open Meetings Act (KOMA), regarding the Executive Director search. The Executive Session included Superintendents Pat Happer, Steve Lilly and Jon Pfau. Jana Farmer seconded and motion passed 8-0.

At 7:34 p.m., open session resumed.

Action

Scott Gibson made a motion to approve the hiring of Dr. Doug Anderson as Keystone Executive Director and to offer him a 2-year contract through 2021-2022, with the agreed upon salary and moving expenses. Ramon Gonzalez seconded and motion passed 8-0.

Discussion Items

1. **Director's Update**—Andy reviewed Funds 01 & 10 with the board. Andy shared a copy of the district assessments spreadsheet for next year. Andy explained that the Service Center Interlocal Agreement is up for renewal every five years. The document will go to each district for approval at their May board meetings, and plans are to submit to the state board for approval in June. Andy explained that he has been attending Zoom meetings with special education teachers and paras 2 times a week as they are settling into a teaching routine during Covid 19 and he will continue meeting once a week with staff, going forward.
2. **JDLA Update**—Nathanael Norman updated the board, explaining the teaching staff is working hard to connect with students during this time.
3. **Personnel**—Mary reviewed current staffing needs and vacancies, explaining that Keystone is currently interviewing to fill open slots.

Action Items

1. Personnel Update—Contracts and Resignations

ACTION

Scott Gibson made a motion to approve the April 2020 personnel update as presented. Kelli Bottorff seconded and motion passed 8-0.

2. Motion to Accept the Resignation of Nathanael Norman, Assistant Director of Special Education, Effective June 30, 2020

ACTION

Scott Gibson made a motion to approve the resignation of Nathanael Norman, Assistant Director of Special Education, effective June 30, 2020. Ramon Gonzalez seconded and motion passed 8-0.

Miscellaneous Items from Board Members

Sharon thanked everyone who has worked so hard during the executive director search and appreciates the board members and superintendents taking time to attend the special meetings.

Adjournment

At 7:53 p.m., the meeting was adjourned.

Sharon Sweeney
President

Linda Chalker
Clerk of the Board