

Board of Directors Meeting Minutes



Superintendent Scheduled to Attend Board Meeting

Steve Lilly, Regular

Volora Hanzlicek, Alternate

Date: May 20th, 2020

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call (Virtual) Meeting to Order

At 7:00 p.m., Board President Sharon Sweeney called the meeting to order. Members present: Jana Farmer, Justin Finley, Sarah Johnston, Robin Croxel, Kelli Bottorff and Ramon Gonzalez. Member not present: Scott Gibson.

Others present: Andy Ewing, Executive Director/Special Education Director; Mary Livingston and Nathanael Norman, Special Education Assistant Directors; Linda Chalker, Clerk of the Board; Steve Lilly, USD #342 Superintendent; Cammie Braden, Keystone Parents as Teachers Coordinator.

Monthly Action Items

1. Approval of Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Agenda
2. Approval of Minutes of the April 15 Special and April 15 Regular Board Meetings
3. Approval of Bills & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers
7. Approval of Northern Arizona University Contract
8. Approval of School Mental Health Initiative Little Flower Yoga Online/Video Program Contract
9. Approval of Shiefelbusch Speech-Language-Hearing Clinic Contract

10. Approval of The Guidance Center Contract

11. Approval of the Capper Foundation Contract

12. Approval of the KETC/Keystone Web Hosting Contract

ACTION

Ramon Gonzalez made a motion to approve the Agenda & Consent Agenda Items as presented. Kelli Bottorff seconded and motion passed 7-0.

Discussion Items

- 1. Cammie Braden, Keystone Parents as Teachers Coordinator--** Cammie gave an update on the PAT program from this year, explaining that 19 staff members served 18 school districts with 464 family slots. In addition, there were 3 high needs families served with weekly visits with funds from the Bright Futures Grant. Of these numbers, there were 156 new families. Cammie shared that the program recently received the Blue Ribbon Affiliate recognition from the National PAT program. During the Covid crisis, Parents as Teachers continued offering services to families both virtually and via telephone. Even so, parent educators have continued all components of home visits with families, such as screenings, family centered assessments, connecting families to resources and setting goals. PAT services for 2020-2021 will hopefully return to in-person visits, but with Covid 19, future plans will be determined by the National PAT, KDHE, KSDE and local districts.

At 7:13 p.m., Cammie left the meeting.

- 2. Director's Update—**Andy explained that summer services will start June 1st in some districts but each district is different. The Guidance Center summer program is slated to start June 1st and they anticipate up to 27 students attending at JDLA. Andy reviewed Funds 01 & 10 with the board. The Service Center Interlocal Agreement, which is up for renewal, has gone to each district's board for approval and signatures. One district still needs to take the resolution to their local board for approval, so the plan is to finalize in July. Andy explained negotiations will not start until after June 1st. Andy shared that after interviewing several great candidates for the Assistant Special Education Director position, a contract has been offered to Amy Conklin.
- 3. JDLA Update—** Nathanael gave a JDLA program update, explaining they have recently been targeting ESY kids. The school year is winding down with ongoing continuous learning.
- 4. Personnel—** Mary updated the board on special education staffing explaining interviews are being conducted and positions are being filled. Mary shared that they plan to hire some teachers who are in the apprentice teacher's program. Mary explained that the 18-21 year old program teaching position has been filled and Keystone continues to recruit paras to fill open positions.

Action Items

1. Personnel Update—Contracts and Resignations

ACTION

Sarah Johnston made a motion to approve the May 2020 personnel update as presented. Jana Farmer seconded and motion passed 7-0.

2. Assistant Director of Special Education Contract Approval

ACTION

Sarah Johnston made a motion to approve the 2-year administrative contract for Amy Conklin, Assistant Director of Special Education, from July 1, 2020 – June 30, 2022. Kelli Bottorff seconded and motion passed 7-0.

Miscellaneous Items from Board Members

Adjournment

At 7:25 p.m., the meeting was adjourned.

Sharon Sweeney
President

Linda Chalker
Clerk of the Board