

Board of Directors



Minutes

Superintendent Scheduled to Attend Board Meeting: Tim Beying; Alternate: Jon Pfau

Date: April 21st, 2021

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 6:30 p.m. Call Meeting to Order

At 6:30 p.m., Board President Sharon Sweeney called the meeting to order. Members present: Jana Farmer, Robin Croxel, Justin Finley, Sarah Johnston, Ramon Gonzalez and Kelli Bottorff. Member absent: Scott Gibson.

Others present: Doug Anderson, Executive Director; Mary Livingston and Amy Conklin, Special Education Assistant Directors; Linda Chalker, Clerk of the Board; Lisa Morando, Business Manager; Tim Beying, USD 449 Superintendent.

Monthly Action Items

1. Approval of Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Agenda
2. Approval of Minutes of Last Meeting
3. Approval of Bills & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Register

ACTION

Sarah Johnston made a motion to approve the Agenda & Consent Agenda Items as presented. Ramon Gonzalez seconded and motion passed 7-0.

Monthly Communications

1. **Receive Communications from Visitors Present**—None

Discussion Items

1. **Keystone Priorities**—Keystone Administrators provided information on the following items:
 - a. **Remote Employee Guidelines and Next Steps**—Doug and the board discussed guidelines for the possibility of remote work for Keystone staff. Doug will share a copy of these draft guidelines with the board and bring this item back for further discussion.
 - b. **Keystone Building Task Force Update**—Doug and Justin updated board members on the work of the Task Force. This item is still in the early planning stages and further details and information will be brought back to the board after the next Building Task Force committee meeting.
 - c. **Reading Curriculum Identified**—Amy shared information and a summary of estimated costs for the purchase of new reading curriculum for next school year. These materials qualify to be purchased with the Federal Government’s Education Stabilization ESSER funds under the category of recovering learning loss.
 - d. **IDEA Assurances up for Board Approval**—Doug explained this item is up for board approval annually, ensuring that Keystone follows the federal guidelines for Special Education funding.
2. **Budget Summary Report**
 - a. **Quarterly Report-Revenue & Expenditures**— Lisa reviewed the quarterly report with board members which included Medicaid funding, the use of ESSER funds, and a snapshot of the budget.
 - b. **Review Gas Bill and Payment Options**—Doug reviewed the recent hike in the gas bill and discussed payment options. The three options for KJUMP members are 1) Submit payment in full by May 15 and receive a 5% discount; 2) Pay the statutory maximum of \$4.57 per BTU and join in legal action, with an enrollment fee of \$400; 3) Pay the bill in full *and* await possible refund pending the outcome of the legal process.
3. **Personnel**
 - a. **Vacancy Report/New Hires**—Amy reported that Keystone has had a few applicants for open teaching positions for next school year with 1 offer being extended to an applicant this week as well as interviews being set up. Keystone continues hiring for open para positions.
 - b. **Discussion Regarding Board Attorney**—Doug spoke with the board about retaining an attorney who would serve as board council. Board members requested additional biographical information regarding the candidate under consideration for this role.

Executive Session

None

Action Items

- 1. Personnel Update--Contracts and Resignations**
Approval of the April 2021 Personnel Report

ACTION

Justin Finley made a motion to approve the April 2021 personnel update as presented. Sarah Johnston seconded and motion passed 7-0.

- 2. IDEA Assurances**

Approval of the KSDE Individuals with Disabilities Education Act (IDEA) Special Education LEA Assurances for Part B Funds.

ACTION

Ramon Gonzalez made a motion to approve the KSDE Individuals with Disabilities Education Act (IDEA) Special Education LEA Assurances for Part B Funds as presented. Robin Croxel seconded and motion passed 7-0.

Miscellaneous Items from Board Members

ACTION

Ramon Gonzalez made a motion for Keystone to choose KASB's Option 2 regarding the recent gas bill, paying \$400.00 and joining the lawsuit. Justin Finley seconded and motion passed 7-0.

- 1. Director's Comments** – Doug congratulated all 8 member districts who were recently recognized by the State Department of Education in the Kansans Can Recognition Awards Program for 2020.

Doug explained that Keystone received a letter of determination for the state performance plan indicators on the State's MIS Timely & Accurate Data submission from the 2019-2020 school year. Doug ensured the board this will not happen in the future.

- 2. Any Board Member Wishing to Speak** - Sarah Johnston shared that she is stepping down from the Keystone board in May, despite enjoying her time on the board. Robin Croxel explained that McLouth recently hired a secondary science teacher, an Ag teacher, an At-Risk coordinator and 1 elementary teacher for the 2021-22 school year. Ramon asked members to send any questions or comments on the building purchase to Doug for the task force committee to address. Sharon Sweeney explained that Valley Falls will have a new Vo-Ag program next year. Sharon thanked all members for serving on the board and expressed that we will all miss having Sarah on the Keystone board.

Adjournment

At 8:08 p.m., the meeting was adjourned.

Sharon Sweeney
President

Linda Chalker
Clerk of the Board