



Board of Directors

Minutes of the Regular Meeting

Superintendent Scheduled to Attend Board Meeting

Tim Beying, Regular

Jon Pfau, Alternate

DATE: December 16th, 2021

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 12:00 p.m. Call Meeting to Order

At 12:06 p.m., Board President Sharon Sweeney called the meeting to order. Members present: Justin Finley, Ramon Gonzalez, Scott Gibson, Kelli Bottorff and Jerry Barnes. Member(s) not present: Robin Croxell and Jana Farmer.

Others present: Doug Anderson, Executive Director; Belinda O'Dell and Amy Conklin, Special Education Assistant Directors; Linda Chalker, Clerk of the Board; Lisa Morando, Business Manager; Andrew Gaddis, USD #377 Superintendent.

Monthly Action Items

ACTION

1. Approval of Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Agenda
2. Approval of Minutes of Last Meeting
3. Approval of Bills & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers
7. Approval of Knights of Columbus (Winchester) Donation of \$129.60
8. Approval of McPherson County Community Foundation \$150.00 endowment for JDLA Fine Arts

ACTION

Scott Gibson made a motion to approve the amended Agenda & Consent Agenda Items as presented. Ramon Gonzalez seconded and motion passed 6-0.

Monthly Communications

1. Receive Communications from Visitors Present: Any patron wishing to speak before the Board is reminded that presentations shall not exceed 3-minutes and shall be limited to items on the Board Agenda or items within the jurisdiction of the Board. Comments or questions pertaining to specific personnel matters or those that would compromise the confidentiality of a student are prohibited.

Discussion Items

1. Keystone Priorities

a) **Reinvestment of Funds for Unfilled Para Positions**-A spreadsheet was shared showing estimated costs for reinvesting unfilled para position funds. Details were discussed with the board. It was proposed a .25 cent/hour raise be given to currently employed paraprofessionals hired on or before December 15th, 2021 after fulfillment of the 30 day new hire probationary period. The current base pay rate, \$11.00/hour would remain the same for any new hires for the remainder of the school year.

2. Budget Summary –

a) **Summary Report**—A copy of this month’s summary report was shared with members.

3. Personnel

a) **Vacancy Report Licensed/Classified Staff by District; New Hires by District**—Amy explained that we have recently had 5 para interviews and hired 3 of them to fill vacant positions at Oskaloosa Elementary, McLouth Elementary and Lecompton Elementary.

Executive Session

Waived until next month’s meeting.

Action Items

1. Personnel Update--Contracts and Resignations
Approval of the December 2021 Personnel Report

ACTION

Kelli Bottorff made a motion to approve the personnel update as presented. Scott Gibson seconded and motion carried 6-0.

2. Reinvestment of Funds for Unfilled Para Positions

ACTION

Scott Gibson made a motion to approve the reinvestment of funds for unfilled para positions, with a .25 cent/hour raise given to currently employed paraprofessionals hired on or before December 16, 2021 after fulfillment of the 30 day new hire probationary period. Ramon Gonzalez seconded and motion carried 6-0.

Miscellaneous Items from Board Members

- 1. Director's Comments** – On behalf of the Keystone organization, Doug thanked outgoing Board President Sharon Sweeney for her years of service. Sharon served on the Keystone board for 11 years, starting in 2011. At that time, teachers' base pay was \$36,817 with a total of 53 teachers, and now, base pay is \$41,017 and 57 teachers are employed at Keystone. In 2011, paras starting wage was \$7.25/hour and now it is \$11.00/hour with differentiation for continuing education and special training. Sharon was elected as Vice President of the Board in July, 2013 and served in that capacity until becoming board President in January, 2020. During her tenure as president, Sharon oversaw the hiring of a new director and 2 new assistant directors, added an instructional coach, and was instrumental in leading the board through the tumultuous Covid 19 pandemic.
- 2. Any Board Member Wishing to Speak** – Scott expressed that it has been an honor and a privilege to serve all these years with Sharon on the board and that he hates to see her go but wishes her all the best. Sharon said she has enjoyed being on the Keystone board and thanked everyone.
- 3. Other** – Linda will re-send the Executive Director evaluation form for those members who have yet to fill it out. Please try to get that submitted before the January meeting.

Adjournment

At 12:25 p.m., the President, Sharon Sweeney, adjourned the meeting.

Scott Gibson
President

Linda Chalker
Clerk of the Board

Date _____