

Board of Directors



Minutes of the Regular Meeting

Superintendent Scheduled to Attend Board Meeting:

Steve Lilly, Regular

Volora Hanzlicek, Alternate

Date: May 18th, 2022

Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 6:30 p.m. - Call Meeting to Order

At 6:30 p.m., Board President Scott Gibson called the meeting to order. Members present: Kelli Bottorff, Jana Farmer, Jerry Barnes, Justin Finley, Ramon Gonzalez (arriving at 6:31 p.m. and leaving at 7:05 p.m.), and Kim Troupe, USD 342 Board Proxy (arriving at 6:54 p.m.). Member absent: Caleb Clark.

Others present: Doug Anderson, Executive Director; Belinda O'Dell and Amy Conklin, Assistant Special Education Directors; Lisa Morando, Business Manager; and Linda Chalker, Clerk of the Board.

Monthly Action Items

ACTION

- 1. Approval of Meeting Agenda & Consent Agenda Items**

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

- 1. Approval of Meeting Agenda**
- 2. Approval of Minutes of Last Month's Meeting**
- 3. Approval of Bill & Claims**
- 4. Approval of Cash Summary Report**
- 5. Approval of Monthly Fund Transfers**
- 6. Approval of Check Registers**

ACTION

Kelli Bottorff made a motion to approve the Agenda & Consent Agenda Items as presented. Jerry Barnes seconded and motion passed 5-0.

Monthly Communications

1. Receive Communications from Visitors Present:

None

Discussion Items

1. Keystone Priorities

- a) **Change in the Cost of the Keystone Building Lease Agreement** – Doug recommended that we accept the increase in the lease agreement from \$750 to \$1,200 proposed by the Jeff West Board.
- b) **Review Assessment Calculations** – Keystone Administration continue to work with the Superintendents to finalize assessment numbers. We will work to balance Keystone needs with the competing expenses from the districts.
- c) **Annual Progress Report Update** – Doug reviewed the Annual Performance Reports for the 8 Keystone districts. We continue to make improvement in our Timely and Accurate Data and believe that the structures and practice put into place will continue to improve our data submission to the state. Doug indicated that GSTAD, which is in charge of these state reports, is one of the grants that Keystone manages.

2. Budget Summary

- a) **Summary Report** – Lisa reviewed budget information for the month of May.
- b) **Summer Projects discussed** – Doug reviewed a list of projects that we have prioritized based upon safety items, then items closest to students, and lastly keeping the building looking good.
- c) **Lift Van proposal** – Doug proposed that the board allow Keystone to find bids on 3 different vans based upon the specs needed, not to exceed \$40,000.

3. Personnel

- a) **Vacancy Report Licensed/New Hires by District** – Belinda went over the vacancy/new hire report indicating that we had 5 certified teacher resignations, have hired an occupational therapist and 3 teachers. We have conducted 3 teacher interviews and 4 para interviews. One para was placed this year and the other 3 will be placed for next school year. We are still needing to fill 4 teaching positions, 2 school psychologists, 1 social worker, and 1 speech/language pathologist.
- b) **Recruiting Efforts** – Amy reported that we continue to develop relationships with KU and will have a school psych and speech/language practicum student next school year.

Executive Session

At 7:37 p.m., Scott Gibson made the motion to go into Executive session in the meeting room for 15 minutes, to discuss the latest teacher negotiations proposal pursuant to the exception under KOMA, reconvening in this room at 7:52 p.m. The Executive Session included Doug Anderson, Belinda O'Dell, Amy Conklin, and Lisa Morando. Kelli Bottorff seconded and motion carried 6-0.

At 7:52 p.m., open session resumed.

Action Items

1. Personnel Update--Contracts and Resignations, May 2022

ACTION

Jerry Barnes made the motion to approve the May 2022 personnel update as presented. Justin Finley seconded and motion passed 6-0.

2. Approval of Change in Cost to the Keystone Building Lease Agreement

ACTION

Jerry Barnes made the motion to approve the change in cost to the Keystone Building Lease Agreement. Jana Farmer seconded and motion passed 6-0.

3. Approve Lift Van Bids and Purchase

ACTION

Jerry Barnes made the motion to approve Keystone administration obtain 3 bids and make a purchase decision on a lift van not to exceed \$40,000 as presented. Justin Finley seconded and motion passed 6-0.

Miscellaneous Items from Board Members

- 1. Director's Comments** – Doug shared a story told to him by one of our teachers. A student who was doing a functional curriculum was able to pass the Washburn Tech math test to get into Cosmetology from tutoring and support in the general education math class that the student needed to take twice.

Amy shared that we have finished the compensatory services for the Formal Complaint earlier in the year. The school team worked hard to provide the services and the family was appreciative of the end result.

- 2. Board Member Comments** – Jana Farmer shared that Oskaloosa has hired an interim Superintendent for 1 year and then will reopen the position. She also reported that they have 12 quality applicants for the High School Principal position.

Adjournment – Meeting adjourned 8:04 p.m.

Scott Gibson
President

Linda Chalker
Clerk of the Board

Date _____