

Board of Directors



Minutes of the Regular Meeting Superintendent Scheduled to Attend Board Meeting:

Jerome Johnson, Regular

John Hamon, Alternate

Date: January 18th, 2023

Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 6:30 p.m. - Call Meeting to Order

At 6:30 p.m., Vice President Ramon Gonzalez called the meeting to order. Members present: Jerry Barnes, Caleb Clark, Barb Chapman, USD 377 Alternate, Justin Finley, Kim Troupe, and Jana Farmer (Zoom). Members Absent: Scott Gibson.

Others present: Doug Anderson, Executive Director; Belinda O'Dell, Assistant Special Education Director; Mollee Wilkerson, Human Resources Director; Amy Conklin, Board Clerk/Assistant Special Education Director; Jerome Johnson, McLouth Superintendent (Zoom), and Marci Francisco, Senator for District 2, arriving at 6:37 p.m. and leaving 7:16 p.m.

Monthly Action Items

ACTION

1. Approval of Meeting Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Month's Meeting
3. Approval of Bill & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers
7. Approval of CBIZ Property Insurance

ACTION

Caleb Clark made the motion to approve the Meeting Agenda & Monthly Consent Agenda Items as presented. Jerry Barnes seconded and motion passed 7-0.

Monthly Communications

1. Receive Communications from Visitors Present:

Marci Francisco, Kansas Senator from District 2, visited with the board regarding special education funding and the current proposal in the Governor's budget to fully fund special education at 92% of excess costs by putting \$72 million in every year for the next 5 years. Marci is supportive of the plan to increase special education funding.

Discussion Items

1. Keystone Priorities

- a) Building purchase update - Doug reached out to the Highland Administrators to check on the status of the building and to let them know that we would not make a decision until at the earliest March. Highland shared that they have no one else interested in purchasing the building at this time.
- b) Building excess equipment disposal - Doug reported that we have been attempting to clean out and condense our excess items. We currently have items in the gym that will need to be moved or disposed of. Our current plan is to send information out to the districts and our staff to see if any items are needed and then with the excess items to have a garage sale along with the city wide sales in Ozawkie. The board was supportive of this plan.
- c) Request to close the JDLA petty cash account - Doug indicated that JDLA has had a petty account that has not been used for a few years. He recommended that we close the account.

2. Budget Summary

- a) Summary Report - Doug reported that budget numbers are similar to last year for both Fund 01 and Fund 10.
- b) Maintenance of Effort (MOE) calculation - Doug shared that MOE was submitted on Jan. 10th. We met MOE on all four measurements and the increase was not dramatic. The state will review our calculations and give us feedback.
- d) ESSER/CLIA Grants fund reporting - Doug indicated that he had been focusing on other accounting needs and is now able to focus on ESSER reporting to our districts. The funds have been allocated and just need to be reported to the districts for drawdown.

3. Personnel

- a) Vacancy Report Licensed/Classified Staff by District; New Hires by District - Mollee shared the vacancy report with numbers broken down per district. We have a total of 27 vacancies including para positions and our teaching positions currently covered by long term substitutes.
- b) January 16th Inservice - Belinda reported on the inservice held at Keystone for our staff. We used a cafeteria style with breakout sessions for our staff to choose from and some required training for all regarding IEP information and the updated policy on late paperwork. We also worked with TASN to provide a virtual Sped 101 session for our new staff as well as for general education staff in our member districts. The Sped 101 session was recorded for those who were unable to attend at the time it was delivered for future professional development activities. We have received overwhelmingly positive feedback regarding this style of training and the benefit to our staff.

- c) Indicator 5 and State Assessment Data - Belinda shared that she and Amy met with MTSS personnel regarding Indicator 5 data and state assessment scores. Indicator 5 is a state measure regarding how much time special education students spend in the general education classroom. In general, the more time a student spends in general education the better their scores on the state assessments. We do have many districts meeting Indicator 5 and our students having strong state assessment scores. We want to support our districts with the least restrictive environment target and MTSS.

Executive Session

At 7:38 p.m., Justin Finley made the motion to go into executive session for 15 minutes at 7:53 p.m. to discuss a personnel issue pursuant to non-personnel exception under KOMA, with the open meeting resuming in the boardroom at 8:35 p.m. The Executive Session included Doug Anderson, Belinda O'Dell, Amy Conklin, and Mollee Wilkerson. Caleb Clark seconded and motion carried 7-0.

Action Items

1. Personnel Update--Contracts and Resignations

Approval of the January 2023 Personnel Report

ACTION

Jerry Barnes made the motion to approve the personnel update as presented. Justin Finley seconded and motion passed 7-0.

2. KASB Policy Updates (Copies in Board Packet)

ACTION

Justin Finley made the motion to approve updates to policies GAAB (Complaints of Discrimination for staff), GCRF (Non-School Employment), IFA (Classroom Displays), JCE (Complaints of Discrimination for students), and KN (Complaints) as presented. Barb Chapman seconded and motion passed 7-0.

3. Election of Officers

ACTION

Jerry Barnes made the motion to schedule election of officers during the July Board meeting. Justin Finley seconded and motion passed 7-0.

4. Board Meeting Dates

ACTION

Justin Finley made the motion to schedule the board meeting dates, locations, and times at the July Board meeting. Jerry Barnes seconded and motion passed 7-0.

5. Closure of JDLA Petty Cash Account

ACTION


Jerry Barnes made the motion to close the JDLA petty cash account. Barb Chapman seconded and motion passed 7-0.

Miscellaneous Items from Board Members

1. **Director's Comments** – Doug reminded the board that he had sent out an email seeking volunteers for our Science Fair and to contact he or Belinda to sign up. He also shared that we now serve 1,008 students who qualify for special education. Doug thanked the board in honor of Board Appreciation Month. He indicated that we receive good direction from our board and that their willingness to serve on 2 school boards was recognized and appreciated.
2. **Any Board Member Wishing to Speak** – Jerry Barnes also extended a thank you to all board members for their participation on the Keystone Board.

Ramon Gonzalez encouraged other board members to write letters to your legislators to support fully funding special education.

Adjournment - At 8:02 p.m., the meeting was adjourned.


Board President


Board Clerk

02/15/2023
Date