

Board of Directors



Minutes of the regular meeting Superintendent Scheduled to Attend Board Meeting:

JB Elliott, Regular

Brad Kempf, Alternate

Date: February 15th, 2023

Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 6:30 p.m. - Call Meeting to Order

At 6:30 p.m., Board President Scott Gibson called the meeting to order. Members present: Ramon Gonzalez, Jerry Barnes, Kim Troupe, Kelli Bottorff, and Jana Farmer (via Zoom). Members absent: Caleb Clark and Justin Finley.

Others present: Doug Anderson, Executive Director; Belinda O'Dell, Assistant Special Education Director; Mollee Wilkerson, Human Resources Director; Amy Conklin, Board Clerk/Assistant Special Education Director; JB Elliott, Perry/Lecompton Superintendent, and Kyle Spielbusch, CPA (via Zoom leaving at 6:51 p.m.)

Monthly Action Items

ACTION

1. Approval of Meeting Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Month's Meeting
3. Approval of Bill & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers

ACTION

Kelli Bottorff made the motion to approve the Meeting Agenda & Monthly Consent Agenda Items as presented. Jerry Barnes seconded and motion passed 6-0.

Monthly Communications

1. Receive Communications from Visitors Present:

None

Discussion Items

1. **Audit Presentation:** Kyle Spielbusch, CPA at Jarred, Gilmore & Phillips, PA presented the recent Interlocal 608 audit to the board.
2. **Keystone Priorities:**
 - a) **Open Enrollment:** Transportation - Doug encouraged board members to consider how open enrollment could impact special education including the impact to districts if a student had special transportation as a related service. He also shared that KASB will be providing further guidance regarding open enrollment.
 - b) **Emergency Safety Intervention - Seclusion -** Doug shared the updated language regarding Emergency Safety Intervention and the definition of seclusion. This information has been shared with the Superintendents and JDLA.
 - c) **Retention Incentive for Fund 10 projects -** Doug reviewed the retention incentive program developed by the Fund 10 projects.
 - d) **Turning Point program: location next year -** Belinda reported that Keystone is looking for alternative locations for Turning Point due to Highland possibly not being an option for next school year.
3. **Budget Summary:**
 - a) **Summary Report -** Doug provided the treasurer report indicating comparable numbers for both funds from last year.
 - b) **Special Education Funding Summary -** Doug presented information regarding special education funding and excess cost.
4. **Personnel:**
 - a) **Vacancy Report Licensed/Classified Staff by District; New Hires by District -** Molle shared that we had offered two letters of intent to two school psychologists and one had accepted. We had also hired two paras, one for Oskaloosa and one for JCN. We are continuing to look at vacancies and prioritize spots to be filled as well as work on hiring for next school year.
 - b) **Recruitment Strategies -** Mollee described our different recruitment strategies and how our member districts can support us with the process.

Executive Session

Ramon Gonzalez made the motion for the Board to go into executive session for 15 minutes at 7:58 p.m. to discuss negotiation topics pursuant to the employer-employee negotiations exception under KOMA, with the open meeting resuming in the boardroom at 8:13 p.m., and inviting the Executive Director, Assistant Directors, and Director of Human Resources to join this executive session per Board discretion. Kelli Bottorff seconded and motion passed 6-0.

Scott Gibson made the motion to extend the Board executive session for 5 minutes at 8:13 p.m. to discuss negotiation topics pursuant to the employer-employee negotiations exception under KOMA, with the open meeting resuming in the boardroom at 8:18 p.m., and inviting the Executive Director, Assistant Directors, and

Director of Human Resources to join this executive session per Board discretion. Kelli Bottorff seconded and motion passed 6-0.

Scott Gibson made the motion to extend the Board executive session for 5 minutes at 8:18 p.m. to discuss negotiation topics pursuant to the employer-employee negotiations exception under KOMA, with the open meeting resuming in the boardroom at 8:23 p.m., and inviting the Executive Director, Assistant Directors, and Director of Human Resources to join this executive session per Board discretion. Kelli Bottorff seconded and motion passed 6-0.

Scott Gibson made the motion to extend the Board executive session for 5 minutes at 8:23 p.m. to discuss negotiation topics pursuant to the employer-employee negotiations exception under KOMA, with the open meeting resuming in the boardroom at 8:28 p.m., and inviting the Executive Director, Assistant Directors, and Director of Human Resources to join this executive session per Board discretion. Kelli Bottorff seconded and motion passed 6-0.

Ramon Gonzalez made the motion for the Board to go into executive session for 15 minutes at 8:28 p.m. to discuss employee evaluations pursuant to the non-elected personnel exception under KOMA, with the open meeting resuming in the boardroom at 8:43 p.m., and inviting the Executive Director to join this executive session per Board discretion. Kelli Bottorff seconded and motion passed 6-0

At 8:43 p.m., open session resumed.

Action Items

- 1. **Personnel Update--Contracts and Resignations**
Approval of the February 2023 Personnel Report

ACTION

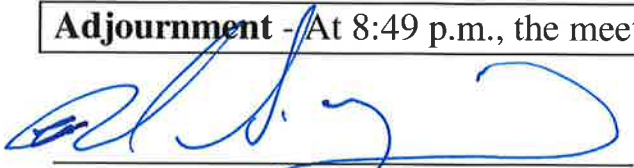
Kelli Bottorff made the motion to approve the personnel update as presented. Jerry seconded and the motion passed 6-0.

- 2. **Retention Incentive for Fund 10 projects**
The board decided to table this action for next month pending more information.

Miscellaneous Items from Board Members

- 1. **Director's Comments** – Doug shared that JDLA students volunteered to perform some janitorial duties in the absence of the maintenance staff. He was proud of their willingness to serve.
- 2. **Any Board Member Wishing to Speak** – Jana Farmer shared that Oskaloosa had hired Dan Wessel from Lansing for their Superintendent role for next school year.

Adjournment -At 8:49 p.m., the meeting was adjourned.


Board President


Board Clerk

03/22/2023

