

Board of Directors



Minutes of the Regular Meeting

Superintendent Scheduled to Attend Board Meeting:

Jerome Johnson, Regular

John Hamon, Alternate

Date: September 20th, 2023

Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 6:30 p.m. - Call Meeting to Order

At 6:32 p.m., Board President Justin Finley called the meeting to order. Members present: Kelli Bottorff, Jerry Barnes, Caleb Clark, Jana Farmer (via Zoom), Tara Garrow (via Zoom arriving at 6:36 p.m.), and Kelly Midgley (arriving at 6:44 p.m.).

Members absent: Ramon Gonzalez

Others present: Doug Anderson, Executive Director; Belinda O'Dell, Assistant Special Education Director (arriving at 6:41 p.m.); Mollee Wilkerson, Human Resources Director; Amy Conklin, Board Clerk/Assistant Special Education Director; Marlene Jolly, Keystone Paraeducator; John Lloyd, Community Member (arriving at 6:41 p.m.); Katie Renna, Community Member (arriving at 6:41 p.m.); and John Lutze, Community Member (arriving at 6:50 p.m.).

Monthly Action Items

ACTION

1. Approval of Meeting Agenda & Consent Agenda Items

Doug recommended that the board table discussion item 1a until representatives from Jeff West were able to make it back.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Month's Meeting
3. Approval of Bill & Claims
4. Approval of Cash Summary Report

5. **Approval of Monthly Fund Transfers**
6. **Approval of Check Registers**
7. **Approval of 23-24 Negotiated Agreement, TASN Addendum 23-24**

ACTION

Jerry Barnes made the motion to approve the Meeting Agenda & Monthly Consent Agenda Items as presented. Caleb Clark seconded and motion passed 5-0.

Monthly Communications

1. **Receive Communications from Visitors Present:** None

Discussion Items

1. **Keystone Priorities**

- b) KSDE Audit - Doug shared that the KSDE audit overall went well although higher this year than last due to the use of long-term substitutes, member districts having fewer days reducing classified hours, and a system error resulting in 2 individuals being counted twice.
- c) Budget approval proposal - Doug displayed a summary of the Keystone and Interlocal budget for the 23-24 school year and discussed different state funds.

2. **Personnel**

- a) Vacancy Report/New Hires - Mollie shared new hires for this school year including 38 new employees so far this year. We continue to look for paraeducators to fill vacant positions.

1. **Keystone Priorities**

- a) Building update - Doug indicated that Jeff West had a special board meeting on September 20 regarding the Keystone lease agreement. Kelly Midgley, the Jeff West representative on the Keystone board shared the new lease agreement proposal that included a termination date of June 15, 2024 with no option to renew. The Keystone Board expressed concern with students being displaced under these circumstances and the need for a Special Board meeting to consult with the Keystone attorney and to consider emergency options for displaced students and staff. They agreed upon October 4th at 6:30 p.m. for this meeting.

2. **Personnel**

- b) KASB Strategic Plan - Belinda shared that Dr. Britton Hart from KASB will be conducting listening tours in our member districts October 10th-13th. A schedule will be sent out as soon as it is finalized.

Executive Session

Caleb Clark made the motion to go into executive session for 15 minutes at 7:23 p.m. to discuss discuss personnel issues pursuant to non-elected personnel under KOMA, with the open meeting resuming in the boardroom at 7:38 p.m., and inviting Keystone Administration to join this executive session per Board discretion. Kelli Bottorff seconded the motion and motion passed 7-0.

Open session resumed at 7:38 p.m.

Action Items

- 1. Personnel Update--Contracts and Resignations**
Approval of the September 2023 Personnel Report

ACTION

Kelly Bottorff made the motion to approve the personnel update as presented. Caleb Clark seconded and motion passed 7-0.

- 2. Keystone Budget**

Approval of the Keystone Budget FY 24

ACTION

Caleb Clark made the motion to approve the Keystone Budget for FY 24. Kelly Bottorff seconded and motion passed 7-0.

- 3. Interlocal Budget**

Approval of the Interlocal Budget FY 24

ACTION

Kelly Bottorff made the motion to approve the Interlocal Budget for FY 24. Caleb Clark seconded and motion passed 7-0.

- 4. KPERS Representative**

ACTION

Kelly Bottorff made the motion to approve Sadie Beecham as the appointed KPERS representative. Caleb Clark seconded and motion passed 7-0.

Miscellaneous Items from Board Members

- 1. Director's Comments** – Doug shared good news regarding a grant that was written and approved at \$7 million involving multiple agencies across the state to further develop students transition supports. Doug will continue as the Special Education representative. He also discussed differentiating paraeducator pay that was brought up by a member district's superintendent. Keystone also has multiple inspections happening this week and next including the Fire Marshall, Kitchen, and KDHE.
- 2. Any Board Member Wishing to Speak** – None

Adjournment - At 7:49 p.m., the meeting was adjourned.



Justin Finley
Board President



Amy Conklin
Clerk of the Board

Date 10/18/2023