

Board of Directors



Minutes of the Regular Meeting Superintendent Scheduled to Attend Board Meeting:

John Hamon, Regular

Jerome Johnson, Alternate

Date: January 17th, 2024

Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 6:30 p.m. - Call Meeting to Order

At 6:32 p.m., Board President Justin Finley called the meeting to order. Members present: Jerry Barnes, Ramon Gonzalez (via Zoom), Jesse Nickelson, Kelly Midgley, Kelli Bottorff, Terry Reiling, Jana Farmer (via Zoom, joining at 6:33 p.m., with some in and out due to technology).

Others present: Doug Anderson, Executive Director; Belinda O'Dell, Assistant Special Education Director; Amy Conklin, Board Clerk/Assistant Special Education Director; Cammie Braden, PAT (via zoom leaving 6:48) , and Jerome Johnson, USD 342 Superintendent (via zoom arriving at 6:35)

Monthly Action Items

ACTION

1. Approval of Meeting Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Month's Meeting
3. Approval of Bill & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers
7. Approval of the PCG 2023-2024 Compliance Agreement for Medicaid

ACTION

Jerry Barnes made the motion that the Meeting Agenda & Monthly Consent Agenda Items be approved as presented. Kelly Midgley seconded and motion passed 7-0.

Monthly Communications

1. Receive Communications from Visitors Present: None

Discussion Items

1. **Cammie Braden Parents As Teachers** - Cammie provided an update to the board regarding the Parents As Teachers program.
2. **Keystone Priorities:**
 - a) Service delivery model payment schedule final recommendation - Doug discussed the final recommendation of a payment schedule if a student from another district attends a program at another district. This was approved by the superintendents.
 - b) January Budget summary - Doug shared the budget summary. One of the CD's was recently renewed for a higher interest rate.
 - c) Maintenance of Effort report - Doug reported that Keystone met Maintenance of Effort on all four measures.
 - d) CBIZ Property Insurance - Global insurance policy - Doug updated the board on the property insurance. We do not have a firm number to review but will need to give authority as it comes due prior to the next meeting.
3. **Personnel :**
 - a) Vacancy/New Hire Report - Belinda reviewed vacancy report and that we have hired two paras since the last board meeting and a School Psychologist for the next school year.
 - b) New para training strategy - Belinda shared the plan for an additional day of training for newly hired paras. This will be available at Keystone one day per month. This was done due to the feedback received during the formation of the strategic plan.
 - c) Organizational Chart - Doug discussed the newly updated organizational chart and how the Director of Finance position would align.

Executive Session

Kelly Midgley made the motion for the Board go into executive session for 20 minutes at 7:25 p.m. to discuss potential property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, with the open meeting resuming in the boardroom at 7:45 p.m., and inviting Keystone Administration to join this executive session per Board discretion. Jerry Barnes seconded and motion passed 8-0.

Kelly Midgley made the motion for the Board go into executive session for 10 minutes at 7:45 p.m. to discuss potential property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, with the open meeting resuming in the boardroom at 7:55 p.m., and inviting Keystone Administration to join this executive session per Board discretion. Jerry Barnes seconded and motion passed 8-0.

Kelly Midgley made the motion for the Board go into executive session for 10 minutes at 7:55 p.m. to discuss potential property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, with the open meeting resuming in the boardroom at 8:05 p.m., and inviting Keystone Administration to join this executive session per Board discretion. Jerry Barnes seconded and motion passed 8-0.

Kelly Midgley made the motion for the Board go into executive session for 10 minutes at 8:05 p.m. to discuss potential property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, with the open meeting resuming in the boardroom at 8:15 p.m., and inviting Keystone Administration to join this executive session per Board discretion. Jerry Barnes seconded and motion passed 8-0.

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Kelly Midgley made the motion for the Board go into executive session for 10 minutes at 8:25 p.m. to discuss potential property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, with the open meeting resuming in the boardroom at 8:35 p.m., and inviting Keystone Administration to join this executive session per Board discretion. Jerry Barnes seconded and motion passed 8-0.

Kelly Midgley made the motion for the Board go into executive session for 10 minutes at 8:35 p.m. to discuss potential property pursuant to the exception for preliminary discussion of the acquisition of real property under KOMA, with the open meeting resuming in the boardroom at 8:45 p.m., and inviting Keystone Administration to join this executive session per Board discretion. Jerry Barnes seconded and motion passed 8-0.

Open Session resumed at 8:46 p.m.

Action Items

1. Personnel Update--Contracts and Resignations

Approval of the January 2024 Personnel Report

ACTION

Kelli Bottorff made the motion to approve the personnel update as presented. Kelly Midgley seconded and motion passed 8-0.

2. KASB Policy Updates (Copies in Board Packet)

ACTION

Kelli Bottorff made the motion to approve updates to policies EBBD Evacuations and Emergencies, EE Food Service Management, GARIA Pregnant and Parenting Employees, GARID Uniformed Service Leave, JBH Release of a Student During the School Day, JDDAA Student Misuse of Medication, and JGFGBA Student Self-Administration of Medication as presented. Kelly Midgley seconded and motion passed 8-0.

3. Election of Officers

ACTION

Jerry Barnes made the motion to schedule election of officers during the July Board meeting. Kelli Bottorff seconded and motion passed 8-0.

4. Board Meeting Dates

ACTION

Kelli Bottorff made the motion to schedule the board meeting dates, locations, and times at the July Board meeting. Jesse Nickelson seconded and motion passed 8-0.

5. Service Delivery Model Payment Schedule

ACTION

Kelli Bottorff made the motion to approve the service delivery model payment schedule as presented. Kelly Midgley seconded and motion passed 8-0.

6. Modular Unit Search

ACTION

Jerry Barnes made the motion to approve the Executive Director sending out an email to the superintendents across the state regarding modular units. Kelli Bottorff seconded and motion passed 8-0.

7. Budget for Building - No action taken

8. CBIZ Property Insurance

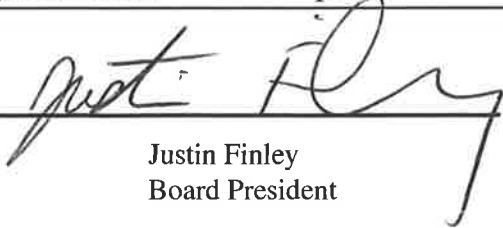
ACTION

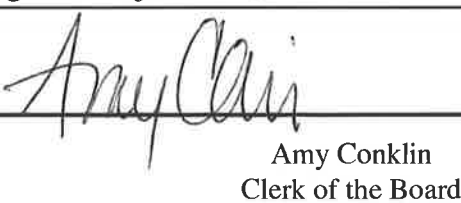
Jerry Barnes made the motion to give the Executive Director the authority to act on behalf of the board for the property insurance renewal not to exceed \$27,500 independent of the carrier. Kelly Midgley seconded and motion passed 8-0.

Miscellaneous Items from Board Members

- 1. **Director’s Comments** – Doug welcomed our new members. He also indicated that a great deal of work was done by Belinda, Amy, and Mollee for the January inservice. We had relevant speakers and coordinated activities and overall staff have given good feedback. Doug also reviewed the movement for special education funding and encouraged everyone to talk to their legislators.
- 2. **Any Board Member Wishing to Speak**
 Terry indicated he was glad to be on the board and was looking forward to working together.
 Jesse asked how the transition back to JW went for the EC classroom. Belinda indicated she was at an open house full of kids and families.
 Jerry thanked board members and administration for doing a good job.
 Jana also thanked the board for their service on board appreciation month.
 Ramon told the new members that this board is awesome.

Adjournment - At 9:05 p.m., the meeting was adjourned.


Justin Finley
Board President


Amy Conklin
Clerk of the Board

Date 02/21/2024