

Board of Directors



Minutes of the Board

Superintendent Scheduled to Attend Board Meeting:

Tim Beying

Alt Dan Wessel

Date: August 21, 2024

Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 6:30 p.m. - Call Meeting to Order

At 6:30 p.m., Board President Justin Finley called the meeting to order. Members present: Jerry Barnes, Terry Reiling, Bill Culver, Dakota Davis, Kelli Bottorff (via Zoom), Tim Beying, superintendent

Members Absent: Jesse Nickelson, Kelly Midgley

Others present: Doug Anderson, Executive Director; Belinda O'Dell, Assistant Special Education Director; Amy Conklin, Director of Special Education; Mollee Wilkerson, Human Resources Director, Nikki Heiman, Assistant Special Education Director; and Connie Euler, Board Clerk/Business Office.

Monthly Action Items

ACTION

1. Approval of Meeting Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Month's Meeting
3. Approval of Bill & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers

ACTION

Jerry Barnes made the motion to approve the Monthly Consent Agenda Items. Terry Reiling seconded and motion passed 5-0.

Monthly Communications

1. Receive Communications from Visitors Present: None

Discussion Items

- 1. Keystone Priorities**—Keystone Director/Director of Special Education/Assistant Directors will provide information on the following:
 - a) Facilities update- Working with our broker to acquire insurance on new property. Received proposal for 3 month liability coverage with option to renew. Also presented the design plan submitted by HTK for the new building in Oskaloosa.
 - b) Discuss Keystone vehicles and replace/maintenance plan - Would like to dispose of 2 vehicles and purchase one newer more reliable for Keystone admin.
 - c) Budget update, assessments, and cash carryover - Doug reviewed the budget end of year totals in each fund and explained cash carryover in SPED is necessary to make payroll before the first October state aid payment. Also reviewed the district assessments required to achieve the proposed budget.

- 2. Personnel** – Director of Special Education/Assistant Director/HR Director will provide information on the following:
 - a) Vacancy Report/New Hires - Mollee Wilkerson shared a report that shows new hires and vacancies. New hires went from 30 to 36 and vacancies are 23.5
 - b) What we emphasized with Keystone staff was in service and inservice feedback. Discussed specially designed instruction, Education Procedures Manual, IEP's and data collection. Feedback was positive.
 - c) Long-term substitute letter to families - Letters going out to the parents informing them proactively if their student will be served by an LTS and how Keystone will support those people.

Executive Session

No executive session

Action Items

- 1. Personnel Update--Contracts and Resignations**
Approval of the August 2024 Personnel Report

ACTION

Terry Reiling made the motion to approve the Personnel Update - Contracts and Resignations. Dakota Davis seconded and motion passed 5-0.

- 2. Potential Action Item based upon building discussion.**

ACTION

Kelli Bottorff made the motion to approve the HTK proposal. Terry Reiling seconded and motion passed 5-0.

3. Keystone Budget

Approval of the Keystone Budget FY 25

ACTION

Jerry Barnes made the motion to approve the Keystone Budget FY25. Terry Reiling seconded and motion passed 5-0.

4. Keystone vehicles

ACTION

Jerry Barnes made the motion to approve the disposal of 2 vehicles to purchase one vehicle. Bill Culver seconded and motion passed 5-0.

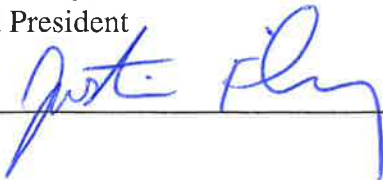
Miscellaneous Items from Board Members

- Director's Comments** – Doug thanked members for approving the budget. Keystone and the partnership with superintendents, districts and Board is a very unique one and is appreciated. Keystone will participate one more year with the KDHE grant to offset the cost of a healthcare provider and OTC covid/flu testing in our school.
- Any Board Member Wishing to Speak** – Terry R. thanked everyone for the inservice time with the staff.

Adjournment 7:30

Justin Finley
Board President

Date



Connie Fuller
Clerk of the Board

Date

