

Board of Directors



Minutes of the Regular Meeting

Superintendent Scheduled to Attend Board Meeting:

Andrew Gaddis, Regular

Brad Neuenswander, Alternate

Date: March 26th, 2025

Location: Keystone Office, 500 E. Sunflower Blvd., Ozawkie, KS 66070

Time: 6:30 p.m. - Call Meeting to Order

At 6:30 p.m., Board President Justin Finley called the meeting to order. Members present: Terry Reiling, Bill Culver, Tabitha Mcrae, Kelly Midgley, Heath Flax(Oskaloosa Alternate), Jerry Barnes, Jesse Nickelson (arriving at 6:31 p.m.)

Others present: Doug Anderson, Executive Director; Belinda O'Dell, Assistant Special Education Director; Amy Conklin, Director of Special Education; and Brad Neuenswander, Jeff West Superintendent (arriving at 6:35 p.m. and leaving at 8:06 p.m.),

Monthly Action Items

ACTION

1. Approval of Meeting Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Meeting Agenda
2. Approval of Minutes of Last Month's Meeting
3. Approval of Bill & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers

ACTION

Jerry Barnes made the motion to approve the Meeting Agenda & Monthly Consent Agenda Items as presented. Kelly Midgley seconded and motion passed 7-0.

Monthly Communications

1. Receive Communications from Visitors Present: None

Discussion Items

1. **Keystone Priorities**—Keystone Administration will provide information on the following:
 - a. Temporary locations for JDLA and Keystone Offices - Doug reported on the progress with our offices remaining at the Ozawkie building through a draft memorandum of understanding, the continued work with Williamstown Assembly of God for JDLA's temporary location, and the work to sell the mobile home on the building site.
 - b. Building update - Doug reviewed the updated timeline from HTK with the plan to come to the April board meeting with bids. He also reviewed the amended fee adjustment.
 - c. KPERS Audit - Amy reviewed the increased medicaid funding from last year. Doug discussed the COVID relief funding that was discontinued from the federal government. He also discussed the preliminary findings from our KPERS Audit and the work to appeal.
 - d. Kansas Annual Performance Report (APR) data - Amy reviewed Keystone's Annual Performance Report including graduation rates, least restrictive environment measures, and levels of determination.
 - e. Budget summary - Doug reviewed the budget summary so far this school year.
2. **Personnel** – Keystone Administration will provide information on the following:
 - a. Vacancy/New Hire Report - Doug reviewed the anticipated teacher vacancies for next school year. We also discussed the percentage of staff we have lost to districts and how we will work with superintendents to reduce the impact when transfers take place, and to potentially share staff for extended periods of time.
 - b. Non-planned school closure proposal for paraeducators - Amy reviewed the proposal to allow paras to use leave for non-planned school closures not paid. The Board discussed the possibility of paying for all inclement weather days.

Executive Session

Kelly Midgley made the motion for the Board go into executive session for 10 minutes at 8:06 p.m. to discuss negotiation topics pursuant to the employer-employee negotiations exception under KOMA, with the open meeting resuming in the boardroom at 8:16 p.m., and inviting Keystone Administration to join this executive session per Board discretion. Bill Culver seconded and the motion passed 8-0.

Terry Reiling made the motion for the Board go into executive session for 15 minutes at 8:17 p.m. to discuss personnel concerns pursuant to the non-elected personnel exception under KOMA, with the open meeting resuming in the boardroom at 8:32 p.m., and inviting the Keystone Administration to join this executive session per Board discretion. Kelly Midgley seconded and the motion passed 8-0.

Kelly Midgley made the motion for the Board go into executive session for 20 minutes at 8:32 p.m. to discuss employee evaluation pursuant to the non-elected personnel exception under KOMA, with the open meeting resuming in the boardroom at 8:52 p.m., and inviting the Executive Director to join this executive session per Board discretion. Terry Reiling seconded and the motion passed 8-0.

Kelly Midgley made the motion for the Board go into executive session for 10 minutes at 8:52 p.m. to discuss employee evaluation pursuant to the non-elected personnel exception under KOMA, with the open meeting resuming in the boardroom at 9:02 p.m., and inviting the Executive Director to join this executive session per Board discretion. Terry Reiling seconded and the motion passed 8-0.

Open session resumed at 9:02 p.m..

Action Items

1. Personnel Update--Contracts and Resignations Approval of the March 2024 Personnel Report

ACTION

Terry Reiling made the motion to approve the personnel update as presented. Kelly Midgley seconded and motion passed 8-0.

2. Administrator Contract Extensions

ACTION

Jerry Barnes made the motion to approve 1-year contract extensions for Keystone Administrators Doug Anderson, Terri Coughlin, Belinda O'Dell, and Amy Conklin to cover the period of July 1, 2026-June 30, 2027. Kelly Midgley seconded and motion passed 8-0.

3. Non-planned School Closures

ACTION

Jesse Nickelson made the motion to approve changes to the non-planned school closures to include paying paraeducators for all non-planned school closures. No second was made. The board further discussed non-planned school closures versus inclement weather closures.

ACTION

Kelly Midgley made the motion to approve changes to the non-planned school closures to include paying paraeducators for all inclement weather school closures. Terry Reiling seconded and motion passed 8-0.

4. Sale of the Mobile Home

ACTION

Jerry Barnes moved to approve the sale of the mobile home to Gloria Provance for \$1 adding a clause moving on or before April 15th or the offer to sell will be null in void. Bill Culver seconded and motion passed 8-0.

5. Amended HTK Services Fee Proposal

ACTION

Terry Reiling made the motion to approve the amended HTK Services Fee Proposal, an additional \$92,300, as presented. Jerry Barnes seconded and motion passed 8-0.

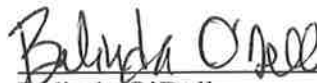
Miscellaneous Items from Board Members

1. **Director's Comments** – Doug appreciated the feedback and the involvement in the directors evaluation process.
2. **Board Member's Comments** – Justin Finley shared that JCN is currently looking for a high school principal. Heath Flax indicated that the Oskaloosa Jr/Sr high school principal resigned and that they will plan to move forward with two administrators. Bill Culver announced that Perry/Lecompton currently has no vacancies. Jerry Barnes reported a change in administrative structure at Pleasant Ridge with moving to two assistant principals, one having plans to take over the curriculum director position when the current director retires and 1 principal over the high school and middle school.

Adjournment 9:19 p.m.


Justin Finley
Board President

Date 4-16-2025


Belinda O'Dell
Deputy Clerk of the Board

Date 4-16-2025