

Board of Directors Meeting Minutes



Superintendent Scheduled to Attend Board Meeting

JB Elliott, Regular

Denise Jennings, Alternate

Date: June 17th, 2020

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Virtual Meeting to Order

At 7:07 p.m., Board President Sharon Sweeney called the meeting to order. Members present: Jana Farmer, Justin Finley, Sarah Johnston, USD 340 Proxy Morgan Hall, Kelli Bottorf and Ramon Gonzalez. Member(s) not in attendance: Scott Gibson and Robin Croxel.

Others present: Andy Ewing, Executive Director/Special Education Director; Mary Livingston & Amy Conklin, Special Education Assistant Directors; Linda Chalker, Clerk of the Board; JB Elliott, USD #343 Superintendent.

Monthly Action Items

1. Approval of Agenda & Consent Agenda Items

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Agenda
2. Approval of Minutes of Last Month's Board Meeting
3. Approval of Bills & Claims
4. Approval of Cash Summary Report
5. Approval of Monthly Fund Transfers
6. Approval of Check Registers
7. Approval of Contract with Attorney Sarah Loquist, P.A.
8. Approval of 2020-2021 Keystone Handbook Updates for KSDE TASN GSTAD, TASN MTSS, ATBS & SMHI, Keystone Office; Parents as Teachers.
9. Approval of 2020-2021 Keystone Calendar
10. Approval of 2020-2021 Keystone Superintendent and Board Meeting Dates

ACTION

Kelli Bottorff made a motion to approve the amended Agenda (adding Action Item #4) & Consent Agenda Items as presented. Ramon Gonzalez seconded and motion passed 7-0.

Discussion Items

1. **Director's Update**—Andy reviewed Funds 01 & 10 with the board. A copy of the district assessments spreadsheet for next year was shared and Andy recommended increasing assessments to local districts by \$145,000 with districts keeping Medicaid cost settlement dollars. The board will consider and take action next month. Andy explained negotiations have begun but they are waiting on health insurance numbers before moving forward. The Service Center Interlocal Agreement has gone to the state board for approval and is on their July agenda. Once approved, we are good for another 5 years. Andy spoke about contracting with PCG next year for their services with Medicaid and IEP software. Andy recommended moving forward with PCG. Doug will share his review at the July meeting. Andy shared that the new executive director, Doug Anderson, has been meeting with him regularly as they work on the transition.
2. **JDLA Update**— Amy gave a JDLA program update, explaining that summer school is now underway. She explained that the JDLA handbooks for teachers and paras are waiting to be finalized until they get language from the state regarding Covid-19.
3. **Personnel**— Mary updated the board members on special ed staffing explaining interviews are being conducted and positions are being filled. Only 1 position remains and interviews will be completed next week and a candidate selected.

Action Items**1. Personnel Update—Contracts and Resignations****ACTION**

Sarah Johnston made a motion to approve the June 2020 personnel update as presented. Kelli Bottorff seconded and motion carried 7-0.

2. Policy Updates**ACTION**

Kelli Bottorff made a motion to approve the updates to policies CF, DFE, GAAB, GAAC, GAAD, GAOC, HAE, JCDA, JGEC, KMA, KN as presented. Sarah Johnston seconded and motion carried 7-0.

3. Aetna Health Insurance

ACTION

Sarah Johnston made a motion to approve the health insurance contract with Aetna for the 2020-2021 school year. Jana Farmer seconded and motion carried 7-0.

4. Lisa Morando Vacation Days Extended

ACTION

Sarah Johnston made a motion to approve extending the 2019-2020 vacation days for Lisa Morando to use through December 2020, due to coronavirus restrictions. Kelli Bottorff seconded and motion carried 7-0.

Miscellaneous Items from Board Members

Sharon presented Andy with a retirement plaque and she and the rest of the board members thanked him for his time and dedication working with Keystone over the years and wished him well in his upcoming retirement.

Adjournment

At 7:55 p.m., the meeting was adjourned.

Sharon Sweeney
President

Linda Chalker
Clerk of the Board